



CSIR-CENTRAL FOOD TECHNOLOGICAL RESEARCH INSTITUTE  
(CSIR-Council of Scientific & Industrial Research) CHELUVAMBA  
MANSION, MYSORE-570 020

A3/80184A/CAMC/CISCO CCTV Surveillance System /2022-2023

16<sup>th</sup> SEP, 2022

**Notice inviting tender for entering into CAMC for CISCO CCTV Surveillance System.**

CSIR-Central Food Technological Research Institute (CFTRI), Mysore is a pioneer public funded R&D Institute in Food Science & Technology. CSIR-CFTRI is one of the constituent laboratories under the aegis of **Council of Scientific & Industrial Research (CSIR), Ministry of Science & Technology, Government of India**. CSIR-CFTRI intends to enter into an **CAMC for CISCO CCTV Surveillance system** for the FY: 2022-2023. In this regard, Authorized Service Providers are requested to submit the quotations duly signed for the categories of items as mentioned below:

**CCTV Camera's & Server**

SL. No	Model	Quantity	Offered Rate
1.	CPS-UCSM4-1RU-K9 - VSOM SERVER	1	
2.	cisco_8030 Dome Camera	10	
3.	cisco_8400 Bullet Camera	2	
4.	Any other charges		
	<b>GRAND TOTAL</b>		

- Refer Annexure – A for detailed item Model No. and SL. Nos.
- Total lowest for line of items as above will be considered for Award of contract, subject to comply to our other tender terms & conditions.

**CRITICAL DATE SHEET**

<b>Sl. No.</b>	<b>Stage</b>	<b>Date</b>	<b>Time</b>
<b>1.</b>	Publish date & time	16/09/2022	5.00PM
<b>2.</b>	Document download start date & time	16/09/2022	5.10PM
<b>3.</b>	Last date for seeking clarification if any	23/09/2022	5.00PM
<b>4.</b>	Bid submission start date & time	26/09/2022	05.00PM
<b>5.</b>	Bid submission End date & time	06/10/2022	02.00PM
<b>6.</b>	Bid opening date & time	07/10/2022	02.30PM

Kindly upload your bid at Central Public Procurement Portal (URL: <https://etender.gov.in/eprocure/app>) as per the given below terms & conditions:

**TERMS AND CONDITIONS:**

1. The bidders are required to submit soft copies of their bids electronically on the CPPP Portal, using valid Digital Signature Certificates. The bidder must be registered on the CPPP Portal, prepare their bids in accordance with the requirements along with the **OEM authorization letter** as per **Annexure-II** and uploading their bids online on the CPPP Portal.
2. The acceptance of the quotation will rest with the competent authority of CSIR-CFTRI, Mysuru, who does not bind himself to accept the lowest quotation and reserves the right to himself to reject, or partially accept any or reject all the quotations received without assigning any reasons.
3. Your offer shall be valid for ninety days from the date of opening of the quotations. No revision in price will be allowed after opening the quotation.
4. **Prices are required to be quoted as indicated in the enquiry above, Discount and any statutory levy should be indicated and uploaded at the appropriate cover along with the technical bid. Please quote **final offer in the mandatory BOQ, XLS format please be uploaded against the tender.****
5. Conditional/Unsigned tenders shall not be considered.
6. The Comprehensive AMC for CCTV surveillance system shall remain valid for one year. However, extendable for one more year based on the performance.
7. The CAMC firm shall employ only Indian National above 18 years of age after verifying their antecedents and loyalty. It is your responsibility to comply with the statutory requirements of safety precaution and payment on compensation. CFTRI shall not be liable for any responsibility arising out of deployment of manpower by the firm in any manner.
8. CSIR-CFTRI, Mysuru is not responsible for any disability or casualty caused to workers while performing the assigned job and payment on compensation.
9. The Bidder shall indemnify CSIR - CFTRI of all claims made against CSIR - CFTRI under any circumstance.
10. If the work is found unsatisfactory or if the firm dishonours the contract, the job will be entrusted to any other firm/party at the risk/expense of the firm.
11. You will be responsible for adhering to all the terms & conditions of the comprehensive AMC.
12. The Lab / Institute reserves the right to enter into Comprehensive Annual Maintenance Contract with one or more supplier for the same item.
13. The payment to the party will be made quarterly basis upon submitting the satisfactory report of service endorsed by the ITS&CS department.
14. **Scope of Work:**
  - a) The CAMC includes general maintenance such as troubleshooting of CCTV surveillance system as detailed in annexure - A.
  - b) Firmware and software update for the CCTV surveillance system should be attended periodically as and when it is available during the CAMC period, besides preventive maintenance and break down calls.
  - c) **GENERAL MAINTENANCE:**
    - a. All the CCTV – Surveillance System have to be maintained in proper & original working

condition.

- b. On inspection / communication / login of complaint, repair / servicing is to be done immediately, if any defect is found in any of the CCTV - Surveillance System.
- c. After Repair / Servicing of the CCTV Surveillance System, the same shall work in its original condition.
- d. All materials, tools, parts, instruments, etc., including consumable or non-consumable parts required for the maintenance are to be arranged by the authorised service provider at his own cost. Institute, will not provide anything to the service provider.
- e. The service provider has to maintain the stock of all required spares during the contract period in order to have very least down time.
- f. Replaced parts shall be of OEM make.
- g. No cartage charges for removing / transporting of machine from office to workshop and vice versa shall be paid by the Institute.
- h. The service provider shall be responsible for handing over all the CCTV - Surveillance System in working condition along with all the accessories to the Institute and the cost of shortcoming, if any shall be borne by the outgoing service provider.
- i. List of inclusions and exclusion of the contract should be mentioned. Also, the price of exclusions to be furnished along with the quote.

d) **PREVENTIVE MAINTENANCE:**

- i. Preventive Maintenance should be done bi-monthly.
- ii. Pro-active measures should be taken to prevent the failure.
- iii. Periodic servicing of CCTV - Surveillance System to ensure their proper functioning without break.

e) **BREAKDOWN CALLS:**

- i. If any CCTV - Surveillance System goes down, the same will have to be set functional within 48 hours failing which, the firm has to arrange for the alternative system till it is repaired.
- ii. The team of Engineers shall always available in the vicinity and that any call would be attended within 04 hours.
- iii. Any complaints should be attended immediately with least down time which will be less than 04 hours.
- iv. Shall provide standby whenever needed and such standby/replacement will be of the same brand and it would be affected within 02 days.
- v. The CAMC is for repair / providing and fixing of any component at free of cost.

15. **Qualification Criteria:**

- 1) Bidder must be a registered company in India for extending service to the particular job.
- 2) Bidder should submit valid documentary proof of GSTN and the details of income tax registration (PAN).
- 3) The bidders who have been temporarily suspended or removed from the list of registered suppliers by the purchaser or banned from Ministry/country wide procurement shall be ineligible for participation in the bidding process.

- 4) The Bidder should not have been referred to BIFR (Board for Industrial & Financial Reconstruction) or declared bankrupt by any statutory body.
- 5) Bidders who does not meet the criteria given above are subject to be disqualified, if they have made untrue or false representation in the forms, statements and attachments submitted in proof of the qualification requirements or have a record of poor performance, not properly completing the contract, inordinate delays in completion or financial failure, etc.

**16) PAYMENT TERMS:**

- i.** Payment will be made on quarterly basis against submission of service report endorsed by ITS&CS.
  - ii.** Taxes / Statutory levies (IT-TDS and GST-TDS) if any will be deducted as per rules.
  - iii.** The bill may be raised in the name of the Director, CSIR-CFTRI, Mysuru - 570020.
  - iv.** Your bill should indicate your PAN/TIN/Service Tax numbers in all your bills.
  - v.** No payment will be made in case of any CCTV - Surveillance System are not working for more than a week and also when no standby is provided.
  - vii.** No separate charges shall be entertained / paid for providing & fixing of any components.
- 17.** Your CAMC offer with terms & conditions if any, with service providers name and address should be given while uploading the bid. Clearly indicate the Tax applicable in your quotation.
  - 18.** Prices are required to be quoted in rupees clearly mentioning of basic cost, taxes, etc.,
  - 19.** The firm and the OEM will assume total responsibility for the fault-free operation of CCTV - Surveillance System, if any, and maintenance during the service period.
  - 20.** The Bidder is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to the Purchaser for the fulfilment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the joint venture, consortium, or association. The composition or the constitution of the joint venture, consortium, or association shall not be altered without the prior consent of the Purchaser.
  - 21.** Payment will be made to the suppliers through RTGS, please inform your Bank details for RTGS Payment.
  - 22.** All disputes arising out of this shall be settled as per the law of the land in India. The venue of arbitration will be Mysore.
  - 23.** Tender conditions (printed on the reverse), if any, or otherwise sent along with the tender shall not be binding on us.
  - 24.** All the above instructions and our standard terms and conditions must be complied failing which your offer may be liable for rejection.
  - 25.** For detailed other General terms and conditions please see our website [www.cftri.res.in](http://www.cftri.res.in) which are also applicable for this Tender.

Yours faithfully,

Stores and Purchase Officer  
For and behalf of CSIR  
Instructions for Online Bid Submission

**Bidder Information Form**

- (a) *The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted. This should be done of the letter head of the firm]*

Date: *[insert date (as day, month and year) of Bid*

*Submission] Tender No.: [insert number from Invitation  
for bids]*

Page 1 of \_\_\_\_\_ pages

01.	Bidder's Legal Name <i>[insert Bidder's legal name]</i>
02.	In case of JV, legal name of each party: <i>[insert legal name of each party in JV]</i>
03.	Bidder's actual or intended Country of Registration: <i>[insert actual or intended Country of Registration]</i>
04.	Bidder's Year of Registration: <i>[insert Bidder's year of registration]</i>
05.	Bidder's Legal Address in Country of Registration: <i>[insert Bidder's legal address in country of registration]</i>
06.	Bidder's Authorized Representative Information Name: <i>[insert Authorized Representative's name]</i> Address: <i>[insert Authorized Representative's Address]</i> Telephone/Fax numbers: <i>[insert Authorized Representative's telephone/fax numbers]</i> Email Address: <i>[insert Authorized Representative's email address]</i>
07.	Attached are copies of original documents of: <i>[check the box(es) of the attached original documents]</i> Articles of Incorporation or Registration of firm named in 1, above.

Signature of Bidder \_\_\_\_\_

Name \_\_\_\_\_ Business Address \_\_\_\_\_

**MANUFACTURERS' AUTHORIZATION FORM**

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer and be enclosed with the technical bid.

Date: [insert date (as day, month and year) of Bid Submission]  
Tender No.: [insert number from Invitation For Bids]  
To: [insert complete name and address of Purchaser]

WHEREAS we .....[insert complete name of Manufacturer], who are official manufacturers of .....[insert type of goods manufactured], having factories at.....[insert full address of Manufacturer's factories], do hereby authorize ..... [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following Goods, manufactured by us .....[insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract. We hereby extend our full guarantee and warranty in accordance with Clause 2.21 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]  
Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]  
Title: [insert title]

Duly authorized to sign this Authorization on behalf of: .....  
[Insert complete name of Bidder]

Dated on \_\_\_\_\_ day of, \_\_\_\_\_ [insert date of signing]

**PRICE REASONABILITY CERTIFICATE (to be submitted on firm's letterhead)**

This is to certify that we have offered the maximum possible discount to you in our Quotation No. \_\_\_\_\_ dated \_\_\_\_\_ for (Currency) \_\_\_\_\_. We would like to certify that the quoted price are the minimum and we have not quoted the rates for Spares/Service/AMC (please strike whichever is not applicable) at lesser rates than those being offered to CSIR-CFTRI, to any other customer nor will do so till the validity of this offer or execution of Purchase Order/work order/AMC (please strike whichever not applicable), whichever is later.

Seal and Signature of the tenderer



Format for declaration by the Bidder for **Code of Integrity** & Conflict of interest (On the Letter Head of the Bidder)

Ref. No:

Date

To, (Name & address of the Purchaser)

Sir,

With reference to your Tender No. \_\_\_\_\_ dated \_\_\_\_\_ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned under Para 1.3.0 of ITB of your Tender document and have no conflict of interest. The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- a .....
- b .....
- c .....

We undertake that we shall be liable for any punitive action in case of transgression/ contravention of this code.

Thanking you,

Yours sincerely,

Signature (Name of the Authorized Signatory)

Company Seal

Format for declaration by the **Bidder on Non-applicability of Exclusion from Restrictions under Rule 144 (xi)** of the General Financial Rules (GFRs), 2017 (on Letter Head of the bidder)

(Ref: - Govt. of India, Ministry of Finance, Dept. of Expenditure Order No. F.No.6/18/2019-PPD dated 23.07.2020 {Public Procurement No.1} and subsequent orders on the subject)

Ref. No: \_\_\_\_\_ Date \_\_\_\_\_

To,

The Director,  
CSIR-CFTRI,  
Cheluvamba Mansion  
Opp. Railway Museum, KRS Road,  
Mysuru 570020

Sir,

With reference to your Tender No. \_\_\_\_\_ dated \_\_\_\_\_ I/We hereby undertake that “I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered.

Thanking you,

Yours sincerely,

Signature (Name of the Authorized Signatory)

Company Seal

“[Where applicable, evidence of valid registration by the Competent Authority shall be attached]”

**Annexure - A**

<b>CISCO CCTV SURVEILLANCE SYSTEM</b>				
<b>Sl. No.</b>	<b>Model</b>	<b>Serial Number</b>		<b>Quantity</b>
<b>1</b>	cisco_8030 Dome Camera	VTW21424779		<b>10</b>
<b>2</b>	cisco_8030 Dome Camera	VTW21250062		
<b>3</b>	cisco_8030 Dome Camera	VTW21250044		
<b>4</b>	cisco_8030 Dome Camera	VTW21424776		
<b>5</b>	cisco_8030 Dome Camera	VTW21431337		
<b>6</b>	cisco_8030 Dome Camera	VTW21431442		
<b>7</b>	cisco_8030 Dome Camera	VTW21250043		
<b>8</b>	cisco_8030 Dome Camera	VTW21431671		
<b>9</b>	cisco_8030 Dome Camera	VTW21431673		
<b>10</b>	cisco_8030 Dome Camera	VTW21424778		
<b>11</b>	cisco_8400 Bullet Camera	VTW21431783		<b>2</b>
<b>12</b>	cisco_8400 Bullet Camera	VTW21280211		
<b>Cisco CCTV Server</b>				
<b>1</b>	CPS-UCSM4-1RU-K9 - VSOM SERVER	FCH2204V1PP		<b>1</b>