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Tender No.01/IHM/2019

दिनांक/ Dated : 13.12.2019



cftri

**Providing Catering
Service to the
International Hostel
Mess (IHM)
AT
CSIR-CFTRI, MYSURU.**

TENDER DOCUMENT

Tender for Providing Catering Service to the International Hostel Mess (IHM) At CSIR-CFTRI, Mysuru

- 1.** Cost of Tender Document (Non Refundable) : Rs.500/- (Rupees Five Hundred Only)
- 2.** Period of contract : One year with a provision to extend the contract by one more year subject to satisfactory performance
- 3.** Earnest Money Deposit (EMD) : Rs. 1, 20,000/- (Rupees One Lakh and Twenty Thousand only). MSME/NSIC Firms shall be exempted on production of valid certificate.
- 4.** Security Deposit : Rs.5,00,000/- (Rupees Five Lakhs only)
- 5.** Publish Date on CPP Portal : 13-12-2019 (12.00 PM)
- 6.** Bid document download Start date : 13-12-2019 (12.00 PM)
- 7.** Bid document download End date : 01-01-2020 (3.00 PM)
- 8.** Bid submission start date : 13-12-2019 (12.30 PM)
- 9.** Bid submission end date : 01-01-2020 (3.00 PM)
- 10.** Last date & time of submission of original Demand Drafts/FDR against the EMD at CSIR-CFTRI, Mysuru : 02-01-2020 (2.30 PM)
- 11.** Technical Bid opening date (Cover -I) : 02-01-2020 (3.00 PM)
- 12.** Financial Bid opening date (Cover -II) : To be intimated later on

NOTICE INVITING E-TENDER

International Hostel Mess (IHM), CSIR-CFTRI invites online tenders on behalf of Director, CSIR-CFTRI, Mysore from renowned, experienced, well established and registered agencies/organizations to provide catering service on payment basis to the inmates of Students Hostel located in CSIR-CFTRI campus, Mysuru and also to those members associated with the Institute, through e-tendering portal <https://etenders.gov.in> under **Two Bid Systems (Technical Bid and Financial Bid)**. The hostel inmates are students of academic programmes offered by CSIR-CFTRI, Mysuru. Ph.D. Research Scholars, Project Fellows, participants of training programmes, staff members and a few distinguished guests and invitees visiting the Institute are other entities dining at the IHM approximately 100 persons per day (Numbers may vary time to time).

The scope of contract with other relevant details is as under:

Details	Place	Validity of the contract
Managing the entire activity of catering services including maintenance, cleanliness & hygiene in and around the mess area	International Hostel Mess, IFTTC Hostel Complex, CSIR-CFTRI Campus, Mysuru 570 020	Initially for a period of one year with provision for extension of one more year subject to satisfactory performance.

Note: Refer detailed requirement as indicated in Annexure-I

Eligibility criteria:

1. Should be an Indian National and Income Tax Payer having an authenticated PAN.
2. Should be an established and reputed Caterer duly registered for providing catering services having **Head Office/Branch Office at Mysuru**.
3. Should have a minimum of 3 years of proven experience preferably running canteen and providing catering services in Government establishments / Public Sector Undertakings / R&D Institutions / Academic Institutions / Corporate Houses / Other established Organizations.
4. Should have requisite manpower including qualified personnel with expertise and skill in catering service.
5. Should be financially sound with no records of any default on any nationalized and/or scheduled Banks as well as private financial organizations, both in India and abroad.
6. Should have no record of any statutory dues and disputed liability and claims.
7. Should have registration with a) Labour Commissioner of the State/Central Government b) ESI c) EPF and d) GST.
8. Above all, should have the working knowledge and experience of in-house hygiene and sanitation during cooking / serving and to maintain high standard of quality attributes of food being served to the guests and students.
9. Valid Form-B issued by Food Safety & Standards Authority of India (FSSAI).

10. Any other statutory obligations as are required from time to time.

Caterers meeting the above requirements may visit IHM during 13th to 30th December 2019 from 10 AM to 5 PM on all working days, to acquaint themselves with the available infrastructure and requirements.

Criteria for short-listing of Applications

On fulfilling the eligibility criteria, an internal committee would evaluate the online tenders received in terms of the criteria as listed above. If required, the Caterer may be asked to make a presentation of the profile of his/her organization and elucidate their performance indicators in their present establishments (only for mess rates).

Procedure for finalization of contract

Based on an overall review of the performance indicators of the applicants and financial quote, the final selection would be made for the award of contract.

How to apply

This tender is invited through electronic tendering process and can be downloaded from the Central Public Procurement Portal (CPPP) <https://etenders.gov.in>. Please note that the submission of the tender is only through the Central Public Procurement Portal (CPPP) <https://etenders.gov.in>.

Any information(s) furnished by the Caterer is/are found to be incorrect/invalid at a later stage; he/she shall be liable to be debarred from tendering.

The Director, CSIR-CFTRI reserves the right to accept or reject any or all the prospective applications in full or part thereof without assigning any reason whatsoever and the decision of the Director on all matters in this regard shall be final and binding.

The tender ID in the CPP Portal <https://etenders.gov.in> is **2019_CSIR_38031_1**

**Sd/-
Administrative Officer**